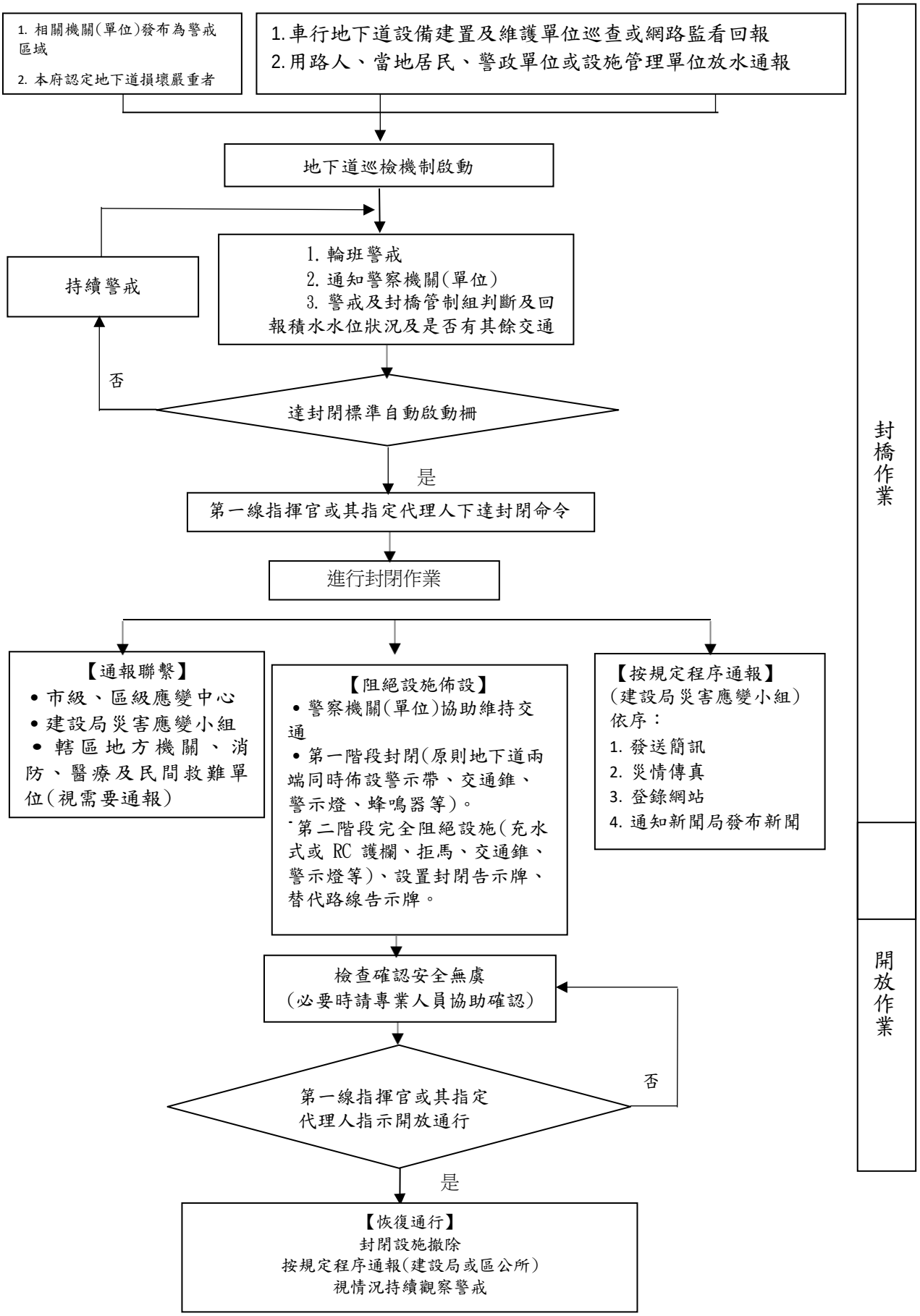車行地下道封閉標準作業流程圖（SOP）